

# North Kyme Parish Council

## Minutes

Date: Wednesday 14th September 2011	Venue: North Kyme Village Hall	Time: 7.30 p.m.
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Present:	Cllr G Bailey	Cllr G Panton
	Cllr J Dring	Cllr G Pout

In attendance: K Handley (Clerk) District Councillor Ogden  
Parishioners: 1

### **51/09/11 Apologies**

Cllr A Yeomans Cllr L Mayhew District Councillor Powell

### **52/09/11 Chairman's Opening address:**

The Chairman opened the meeting and passed on the sad news that Cllr T Carroll had passed away suddenly whilst on holiday. The Chairman asked the clerk to send a condolence card to his wife Marilyn passing on the Council's sympathies.

### **53/09/11 Minutes**

The minutes of the previous meeting were agreed as a true and accurate record.

Proposed by Cllr G Panton and seconded by Cllr J Dring.

### **54/09/11 Declarations of Interest**

No declarations of interest were declared.

### **55/09/11 Feedback on action points**

- **Parish Notice board**-the clerk informed the meeting that no grants were available. The quote from the Pelican Trust was £800. It was suggested that a decision be made after the financial position was reported.
- **Village Gateway signs**-the clerk reported that contributions had been made by three of the five businesses. The Chairman said he would speak to the other two and give them a gentle reminder.
- **Highway Issues**-the clerk reported on the response received from Rowan Smith
- **Street lighting**- response from NKDC received. They are obtaining new quotes for the work. **Action:** Clerk asked to inform parishioner of progress.

### **56/09/11 Financial Report**

The clerk reported that at the time of this meeting the Lloyds account stood at £2,910.57. Clerk reported that cheques needed to be raised for the following:

Cllr G Pout, Clement Keys, Rushmoor Park and A Bourne.

A Bourne audit fee of £25.00 proposed Cllr G Panton, seconded Cllr J Dring

Cllr G Pout purchase of brass plaques for Cllr J Goddard memorial field £46.00-  
proposed Cllr G Panton, seconded Cllr G Bailey. Also for purchase of materials to refurbish the Millennium bench and picnic benches £24.36, 19.61 and £21.97.

Already proposed and seconded from last meeting.

The Chairman also presented an invoice for the renewal of the website which he has done for five years- cost of £85.48. Proposed by Cllr J Dring and seconded by Cllr G Bailey.

An invoice for Rushmoor Park was also presented. This has already been approved in discussions regarding the opening of the John Goddard playing field.

The clerk informed the meeting that she had sent back the correct form to claim VAT for £191.50.

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She also distributed expense forms and asked for Councillors to complete these if they purchased anything which needed to be claimed back.

### **57/09/11 Annual Return**

The clerk reported that the Annual Return had been externally audited and given an unqualified opinion. The only alteration which had to be made related to an un-presented cheque.

### **58/09/11 Planning applications**

New oil storage tank for St Luke's Church-Councillors had already met and discussed this. No objections sent back to NKDC.

### **59/09/11 Web site hosting**

The issue of funding has already been approved. The Chairman informed the meeting that if anyone had any interesting information which they wished to contribute about North Kyme then pass the info on to him. The Chairman was thanked for his work with the website.

### **60/09/11 SID**

The Chairman distributed copies of the data. He commented that it was obvious that a more detailed survey needed to be carried out. **Action:** Clerk to contact Rowan Smith to organise.

### **61/09/Neighbourhood Watch signs**

The Chairman reported that he had requested two signs which he expected to be free but in fact were going to cost money. After a discussion amongst Councillors it was decided that if they cost £5 per sign then we would order six but if the cost was £15 then three would be ordered. **Action:** Clerk to determine whether the offer price of £5 was still applicable and place an order.

Cllr G Bailey will provide a list of locations for the signs to go.

### **62/09/11 Update on new Village Hall**

The Chairman updated the meeting as to the progress made to date, which was very positive. However, some issues have still to be resolved- cost of providing electricity to the hall has escalated and this is a problem as it is needed by the winter.

The grant application process has slowed due to the sad passing of Cllr T Carroll and the lack of success with the Co-Op for £25,000 and also for a £9,000 grant. Issues have also arisen with the WREN grant. But, the Chairman reported that three more grants were in the pipeline.

### **63/09/11 Declarations of Acceptance and Register of Interests**

Clerk distributed two forms which needed to be signed for her to return to NKDC.

### **64/09/11 Clerk's correspondence**

- Parking policy –Cllr G Panton took this information to look at
- Community Safety Partnership Service Audit-clerk disseminated information received.

### **65/09/11 Items added to the agenda**

Cllr G Bailey asked to see plans for the parking on Vacherie Lane. It appears that the plans may differ from the actual work which has taken place. Cllr G Bailey asked to liaise with the residents. Clerk to provide Cllr G Bailey with the plans.

Cllr G Panton asked whether the tubs will be replanted. Cllr J Dring will speak to Ann regarding winter planting.

The Chairman informed the Council that a bench had been donated by a parishioner for the playing field.

### **66/09/11 Close of meeting**

Meeting closed at 8.50 p.m.

**67/09/11** Next meeting Wednesday 12<sup>th</sup> October 2011