

North Kyme Parish Council Minutes

Date: Wednesday 14th May After AGM 8.00 p.m. Venue: North Kyme Village Hall

Present: Cllr G Pout Cllr J Dring Cllr R Wood Cllr J Goddard Cllr G Panton

In Attendance:

K Handley Parish Clerk Parishioners: 3 District Cllr M T Powell

1/05/08 Apologies:

Cllr G Bailey Cllr T Carroll

2/05/08 Chairman's Opening Address

A policeman has not been requested to attend this meeting but has been informed of meeting dates.

3/05/08 Minutes of the last meeting

Proposed by Cllr R Wood and seconded by Cllr J Goddard as a true and accurate record. Signed by the Chair and placed in the minute book.

4/05/08 Feedback on action points from last meeting

a) The Chair reported back on the state of the triangle signage. New Perspex had been purchased to repair damaged signs. Receipt given to clerk.

Action: Chair to fix.

b) Street lightening – clerk has spoken to Mr Shortland at NKDC. He needs to be informed in writing and the exact location needed to be indicated on plan. Letter generated and Cllr G Panton completed plan.

c) Village Walk-clerk has contacted Rowan Smith and received an update on progress from 2007. Email to be circulated amongst councillors.

Date of village walk 2008 to be confirmed by clerk as Monday 16th June at 1.00 p.m. Councillors able to attend Cllr R Wood, Cllr J Goddard, Cllr J Dring and Cllr G Panton.

Action: Clerk to email Rowan Smith and confirm meeting.

d) Fixed assets- clerk has made initial contact with LALC to discuss situation. Cllr J Goddard clarified position and explained that the exact owners of the land needs to be determined.

Action: Clerk to ring LALC and seek further guidance and clarification on this issue.

e) Cllr J Goddard expressed concern that the situation with the caravan on Church Lane still needs resolving. Chair reported that the police are aware and were due to visit on Wednesday 14th May. Complaint logged-reference number 362

North Kyme Parish Council
Minutes

5/05/08 Planning Application N44/0435/08 Development of School Site

Plans shown and discussed. The Chair discussed issue and it was agreed that the clerk will circulate the plans so that councillors could familiarise themselves with the contents. The Chair will also email a copy of the letter to the clerk, which was sent for the previous planning application on this site, stating concerns to the developer.

6/05/08 Financial Report 31st March -14th May

Lloyds

Income		Expenditure		
Opening Balance	£186.00	Chq 203	St Lukes Church	£150.00
			North Kyme Parents and Toddlers	£100
Precept	£2,100.00	Chq 206	Transfer to Nationwide	£1,500.00
Village Hall Rent	£100.00			
Balance of account	£636.00			

Nationwide

Income		Expenditure	
Opening Balance	£2,372.68		£0.00
Transfer from Lloyds	£1,500.00		
Balance	£3,872.68		

Total in accounts. £4,508.68

7/05/08 External Audit 2009-appointment of internal auditor

Clerk discussed the need to appoint an internal auditor for the annual return of March 2009. It is a requirement by law to do so. The clerk has made some initial enquiries and contacted Alison Bourne who is an auditor for local Parish Councils. It was also suggested that Carol Willingham at Billingham would be a useful contact.

Action: Clerk to write to Alison Bourne asking for a quotation and also speak to Carol to make enquiries regarding auditors.

North Kyme Parish Council Minutes

8/05/08 External Audit 2008

Clerk reported that an extension had been sought from Clement Keys due to problems with 2007 audit and also problems relating to appointment of an auditor.

The complete audit for 2008 has to be returned by 18th August but section 1 and 2 needed to be signed off by 31st July.

Clerk has emailed Moore and Stephens-no reply as yet, to explain that 2007 audit details requested would be difficult to obtain. As of the minutes of 14th November 2007 the auditors were still seeking clarification on certain issues. Cllr G Panton asked for a copy of the auditors requests.

9/05/08 Clerk's Correspondence

Clerk distributed to all councillors a copy of the Code of Conduct, information on meeting schedule for NKDC and information on the landscape character assessment for NKDC.

10/05/08 Items added to the Agenda

Cllr Panton informed the council that the first bridge in Mill Lane has been damaged and needs attention.

Action: K Handley to report matter to Highways.

Cllr Panton asked that the Clerk be allowed to purchase any books she felt necessary for her new post, without asking for prior agreement. Unanimously agreed.

The Chair asked that an item be placed on the Agenda for next meeting-Annual Parish Meeting.

11/05/08 Date of next meetings

Due to amount of work which needs to be done, Cllr Goddard proposed that more frequent meetings were needed.

Next meetings are-June 11th, July 9th and September 10th 2008

12/08/12 Meeting closed by the chair at 9.35 p.m.